



**Board of Directors' Meeting Minutes
Teleconference
Sunday, March 22, 2020
7:00 p.m. - 8:00 p.m.**

Attendance:

My Dang, Vice-President
Betty Gormley, Executive Director
Wadeed Irfan, Treasurer
Jayne Evans, Director
Myron Karpiuk, Director
Denise Massie, Chair
Christine Rees, Director

1. Welcome and call to order

The meeting was called to order at 7:09 p.m.

2. COVID-19 Update

Betty Gormley presented the branch update on matters impacted by the COVID-19 pandemic. In light of the Public Health Agency of Canada and Government directives regarding gatherings and social distancing, the branch staff are working remotely from their homes. Various virtual tools are being accessed to stay connected. The provincial Concours d'art oratoire scheduled for May 2, 2020 has been cancelled and procedures are in place to postpone the Pathways to Bilingual Success Conferences, originally scheduled for May 26-27, to early November 2020.

Canadian Heritage (CH) and the Ministry of Education have been notified of these changes with respect to the current funding agreements. CH has responded by providing a link to the Questions and Answers section of their website.

In an effort to deliver a comparable initiative that addresses a need for our youth audience during this period of school closure and self-isolation at home, the *Concours virtuel – Ensemble à distance* has been developed by the CPF BC staff with input from various branches, and will be launched as a pan-Canadian CPF initiative.

MOTION: Moved by Denise Massie and seconded by Wadeed Irfan to approve CPF Ontario's participation in the *Concours virtuel – Ensemble à distance* project

upon hearing the details for the new contest, the Ontario branch contribution to the budget and implementation. Carried.

3. Minutes of the January 11, 2020 meeting

MOTION: Moved by My Dang, seconded by Christine Rees to approve the minutes of the January 11, 2020 board meeting. Carried.

All actions arising from the minutes were completed.

ACTION: Branch staff will maintain the Board of Directors' Google Drive by uploading files and the events calendar.

4. Financial Statements

The treasurer presented the projections to year-end 2019-2020; the proposed budget for 2020-2021, including the expense elements that would be protected by establishing a Reserve Fund at 90 days of the operating budget.

MOTION: Moved by Wadeed Irfan, seconded by Christine Rees to approve the proposed Budget for 2020-2021. Carried.

5. Nominating Committee

Myron Karpiuk reported on the board members who expressed their willingness to stand for an additional term. Wadeed Irfan reported that he will, unfortunately, not be able to renew his commitment as a director and treasurer as he has been accepted to the Royal College of Surgeons in Dublin and will be leaving for Ireland in mid-August.

6. Next meeting: Sunday April 26, 2020

The GoToMeeting teleconferencing format was confirmed.

7. Adjournment

The meeting was adjourned at 8:13 p.m. on a motion by Denise Massie.

Action Items Arising from Minutes

1. Branch staff will maintain the Board of Directors' Google Drive by uploading files and the events calendar.